



## CURRICULAR CAMPS AND EXCURSIONS POLICY

All Trinity College Colac policies will be read and developed with reference to the Core Values, Vision and Mission of the College as well as any other relevant College policies

### RATIONALE:

The Trinity College Colac *'Curricular Camps and Excursion Program'* should enable students to enhance their learning and social skills development in a non-school setting. Camps and Excursions should complement, and be an important aspect of the educational programs offered at our school. They may have a cultural, environmental or outdoor emphasis.

### SCRIPTURAL CONTEXT:

*I have come that you may have life and live it to the full.  
(John 10:10)*

### POLICY STATEMENT:

Trinity College Colac provides camps and excursions which have a learning focus as part of the curricular offering. All students should have the opportunity to participate in relevant curricular camps and excursions.

### DEFINITIONS:

A **camp** is defined as any activity involving at least one night's accommodation.

An **excursion** is defined as any activity beyond the school grounds.

*N.B Extra curricular camps and excursions are those that are not subject\curriculum specific and are addressed in the 'Extracurricular Excursions\Trips Policy'.*

### POLICY GUIDELINES

### GUIDELINE INDICATORS

<p><i>The Camping and Excursion program at Trinity College Colac will:</i></p> <p>Provide all students with the opportunity to participate in a camping and excursion program.</p> <p>Provide shared class experiences and a sense of group cohesiveness.</p> <p>Reinforce and extend classroom learning.</p> <p>Provide a program that delivers skills and knowledge that contribute to a lifelong involvement in worthwhile leisure pursuits and with a subject\curriculum focus.</p>	<ul style="list-style-type: none"> <li>• The Camps and Excursion program will be developed sequentially throughout the school.</li> <li>• The Principal, Staff and School Board will ensure that all curricular camps and/or excursions are maintained at a reasonable and affordable cost, and comply with all Catholic Education Office, Ballarat (CEOB) requirements.</li> <li>• All camps and excursions will be listed on the Student Activity Locator (SAL)</li> <li>• All curricular camps and excursions will be budgeted for by the College with detailed and accurate costing presented to the Principal or nominee</li> <li>• Other than those activities listed in the dot point below parents/guardians would not be required to meet individual costs of a curricular camp or excursion as these costs are covered in the school global fee. (It is noted that costs are incurred for extracurricular camps and excursions.)</li> </ul>
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<p>Provide a program that promotes self-worth, resourcefulness, respect, independence, leadership, cooperation and tolerance within students.</p> <p>Reinforce, complement and extend student's learning opportunities beyond the classroom.</p> <p>Develop an understanding within students that learning is not limited to the classroom and that valuable and powerful learning takes place in other areas.</p> <p>Excursions and camps will take account of relevant environmental factors at the time of the excursion.</p>	<ul style="list-style-type: none"> <li>• Parents/Guardians will be required to cover the costs of food, public transport and accommodation for nominated activities. These include: Yr 9 Beechy Trail (food), Yr 9 Melbourne Experience (Food, public transport, accommodation), Yr 10 Camp (food). Any additional would require Principal approval.</li> <li>• Parents/Guardians will be informed of relevant details of individual camps/excursions as soon as practicable.</li> <li>• Students will be required to meet their own personal expenses.</li> <li>• The Principal and School Board will set aside in the budget each year the cost of replacing teachers (Casual Relief Teachers) who are involved in curricular camps or excursions or replacing school teachers who are needed on curricular camps.</li> <li>• Students will not be excluded from curricular camps or excursions for financial reasons.</li> <li>• The designated "Teacher in Charge" of each camp or excursion will ensure that all camps, venues, bus arrangements and camp activities comply with CEOB and the Department of Education and Early Childhood Development guidelines.</li> <li>• The College, when appropriate, will ensure that a supervisor with Level 2 First Aid, will attend each curricular camp/excursion.</li> <li>• The College will ensure that communication between those on excursion/camp and the school is maintained on a regular basis.</li> <li>• Parents/Guardians may be invited to assist in the delivery of curricular camps and/or excursions and will be required to have a 'Working with Children Check'.</li> <li>• The College will take advice from the CEOB in relation to excursions being undertaken, as well as other relevant authorities.</li> <li>• The College (staff member in charge of excursion\camp) will undertake a risk assessment prior to a curricular camp or excursion proceeding.</li> </ul>
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**REFLECTIVE MATERIAL:**

- School Pastoral Care Policy
- School Vision and Mission Statements
- School teaching and Learning Policy
- CEO Camps and Excursion information
- DEECD Camps and Excursion information
- Camps and Excursion information
- Working With Children Act 2006
- Trinity College Extra Curricular Excursions/Trips Policy

**APPENDIX**

1. Camps and Excursion procedures
2. Supervision protocol
3. Camps and Excursion Notification form

Ratified: 8<sup>th</sup> September 2015  
Date of next review: September, 2018

Anne Ditty  
Board Chairman